



Circle of Change

Start-up Guide

Circle Team
2520 Stanwell Drive, Suite 160 ♦ Concord, CA 94520 USA
(925) 957-0234 ♦ circles@challengeday.org

Table of Contents

Join a Circle Near You	3
5 Steps to Starting a Circle of Change	3
Circle of Change Vision Statement	5
Circle of Change Mission Statement	5
Circle of Change Three Annual Goals.....	5
Circle of Change Individual Membership Application & Agreement	6
Circle of Change Agreement	7
Circle of Change Signature & Information Form.....	12
Circle of Change Web Contact Information	13
Circle of Change Registration Fees.....	14
Official Circle Benefits	15

Join a Circle of Change near you

Before you start a new Circle of Change, first check to see if there is already a Circle near you.

- ✓ Visit Challenge Day's website to see if there is already a Circle established in your community. If there is, contact the Circle Leader for details on meetings and events.

If there isn't a Circle near you:

- ✓ Please contact Challenge Day's Circle Team at 925-957-0234 or email circles@challengeday.org and let us know what city and state you live in. We'll be more than happy to support your efforts.

5 Steps to Starting a Circle of Change

- STEP 1:** You've already taken the first step to becoming a Circle by downloading this guide, which contains all the basic information you need to start your Circle of Change.
- STEP 2:** After you've read the Start-Up Guide and are familiar with the process of forming a Circle, contact the Circle Team and share your vision. We can help you strategize the best approach to accomplish your goals and brainstorm an appropriate name, vision, and mission statement for your circle.
- STEP 3:** Now's the time to let people know what you're so excited about. One of the most effective ways to share your inspiration is to host a Circle of Change Information Night for your friends and family. The details for hosting an information night can be found by downloading "Hosting a Circle of Change Information Night" from the Challenge Day website.
- STEP 4:** Hold your first meeting. Everything you need to know about hosting your first Provisional Circle of Change meeting can be found by downloading "Hosting your First Circle of Change Meeting" from the Challenge Day website.
- STEP 5:** Make it official. Once you've got a name for your Circle of Change, your vision statement, three goals and Circle Leader background check, you're ready to make it official. Just follow the instructions in this Start-up Guide and fill out the paperwork on pages 5, 7, 22 & 23.

Provisional Status

Your Circle will be considered provisional for six months from the date Challenge Day accepts your application. In order to become an official Circle of Change you must complete the following requirements within your provisional period:

- ♥ Attend at least one Challenge Day program
- ♥ Attend a Next Step at our facility in California
- ♥ Participate in at least 3 Circle conference calls
- ♥ Hold at least 4 provisional Circle of Change meetings
- ♥ Demonstrate that your Circle is making a positive impact, or intends to make a positive impact, on the community that you serve
- ♥ Receive positive evaluations from the schools that you intend to serve (when applicable)

Background Check

All Circle Leaders and co-leaders must complete an FBI and Department of Justice background check. It is a simple process with minimal paperwork that can be done at a facility near you. All background check information is kept confidential and shared only with the Challenge Day CEO and founders.

Because Challenge Day programs involve interaction with children and because we depend upon the goodwill of communities, we cannot consider applications from anyone having a criminal conviction involving a child.

Applications from persons with other minor criminal convictions which occurred some time ago and have been followed by a significant period free of further criminal activity will not be barred based on those convictions.

By the very nature of our mission, and by mandate of law, no person shall be denied employment based upon race, religion, national origin, gender or sexual preference.

Choosing your Circle's Name

Choosing a name for your Circle is easy. You will want to include either the name of the region you serve or a popular symbol from that region. You can find examples on our website.

All Circle names must be approved by the Challenge Day office. Please keep in mind that although it is possible to have multiple Circles serving the same region, each Circle must have a unique title.

Your Circle's Vision & Mission Statements

Your Circle's vision and mission statements are intended to support your group in making decisions that are in alignment with your overall goals.

Your vision statement defines the vision your group holds for the future. It reflects the most optimistic view of what you intend to accomplish.

- ♥ Challenge Day's vision is that every child lives in a world where they feel safe, loved and celebrated.

Your mission statement defines your group's purpose. It is the "what" your group does. Your mission statement might be a description of the steps you are taking towards making your vision a reality.

- ♥ Challenge Day's mission is to provide youth and their communities with experiential workshops and programs that demonstrate the possibility of love and connection through the celebration of diversity, truth and full expression.

Take time to brainstorm your group's vision and mission statements. Powerful vision and mission statements are the solid foundation on which your group will stand. If created in alignment with your group's purpose they will act as a compass as you navigate the adventure of creating the community of your dreams. If you need support or direction, feel free to contact the Circle Team. We would love to be of assistance.

Your Circle's Three Annual Goals

If your vision is the North Star you are striving for and your mission is the vehicle you are taking to get there, then your group's three annual goals are your road map as well as the confirmation that you are making progress towards you destination.

At Challenge Day we believe in dreaming big. You will often hear our staff talk about creating our "100%." If you have been to a Challenge Day program you know we also believe that, in the words of Gandhi, "you must be the change you wish to see in the world," and that means taking all the small steps it requires to reach your dreams. Your group's three annual goals are a way to define the realistic steps you believe will be of the most benefit to furthering your Circle's vision and mission in the coming year.

Vision Statement:

_____ Circle of Change's Vision Statement

is:

Mission Statement:

_____ Circle of Change's Mission Statement

is:

Three Goals:

_____ Circle of Change is committed to
achieving the following three goals by _____

1.) _____

2.) _____

3.) _____

Circle of Change Individual Membership

Application & Agreement

Applicant Information

Name _____ Date of Birth _____

Address _____

City, State & Zip _____ Fax _____

Phones: Day _____ Eve. _____ Cell _____

Preferred e-mail: _____ @ _____

Agreements

I hereby apply to become a member of the _____ Circle of ChangeSM ("Circle"). I understand that this Circle is an auxiliary of Challenge Day, a California nonprofit whose mission is to provide youth and their communities with experiential workshops and programs that demonstrate the possibility of love and connection through the celebration of diversity, truth and full expression. I further understand that Circle membership is voluntary, and that Circles of Change do not have any staff who are paid by Challenge Day.

As a member of this Circle, I will:

- ◆ Strive at all times to live in accordance with the principles and values of Challenge Day.
- ◆ Participate in the activities of the Circle, including attending meetings, raising funds and supporting *Be The Change* Teams and Challenge Day programs in my community.
- ◆ In all my Circle activities or interactions with other Circle members, adhere to the policies, procedures and guidelines contained in the Circle of ChangeSM Startup Guide and the agreements set forth in the Circle Agreement, both of which are incorporated herein and made part hereof by this reference.

I understand and agree that Challenge Day may cancel my membership in this Circle at any time if, in its sole discretion, it deems such action appropriate to the furtherance of its mission or the Purpose of the Circle.

Member Signature _____ Date _____



Circle of Change Agreement



THIS Agreement (hereinafter “Agreement”) is made by and between Challenge Day, a California nonprofit public benefit corporation (“Challenge Day”) and _____ of _____, _____ (the “New Circle”), effective upon the date last executed by duly authorized representatives of both the New Circle and Challenge Day (“Effective Date”).

- A. Challenge Day has determined that it would advance the fulfillment of its mission to establish a network of parent/community auxiliaries comprised of individuals who are willing to assist in promoting and supporting the work of the Be The Change Movement and Challenge Day in their specified local areas, and has created an organizational system and structure to establish and support such a network, to be known collectively as “Circles of Change” and is more specifically defined below.
- B. The individual(s) named above who is/are founding the New Circle wish to affiliate themselves with Challenge Day and their Be The Change Teams, as a Circle of Change, hereafter to be known as the “_____ Circle of ChangeSM.”

NOW THEREFORE, in consideration of the covenants, agreements and representations contained in this Agreement, the parties hereto agree as follows:

Definitions

- 1. *Circle of Change*—A Circle of ChangeSM (aka herein as a “Circle”) is an organized group of volunteers working together to support Challenge Day programs and the Be The Change Movement in their community. Each Circle functions as an independent organization on its own apart from Challenge Day, but is required to adhere to the mission and vision of Challenge Day in all of its activities, meetings and events. Its members are volunteer members of Challenge Day and as such, have no legal affiliation with Challenge Day. The network of individual Circles and their Teams is sometimes referred to collectively as “Circles of Change” or “Circles.”
- 2. *Be The Change Teams* — A group of three or more individuals who are the driving force in creating the school, organization or community of their dreams.

All committee roles or leadership positions held in a Circle are for the sole and exclusive purpose of enabling local volunteers to coordinate with one another in furtherance of the Be The Change Movement and Challenge Day’s mission, and such positions do not constitute any authority on behalf of Challenge Day.

- 3. The *Missions are* —
 - A. The Be The Change Movement exists to inspire people to be the change they wish to see in the world for the benefit of the planet and its people.

- B. Circles of Change exist to fuel the flame of the Be The Change Movement and support Be The Change Teams in achieving their goals. They do this by living the principles and values of Challenge Day, raising funds to pay for Challenge Day and other Be The Change programs at the Circle's Selected Schools, or within its local community and provide resource assistance in the planning, preparation and implementation of those programs.
4. *Trademarks/Service Marks*—The protected Trademarks/Service Marks are: the name “Challenge Day” and the Challenge Day logo; the phrase “Be The Change” and the Be The Change logo; and the phrase “Circle of Change,” as each of these is presented in the Trademark/Service Mark Policy section of the Circle of Change Guide (the “Guide”), and all other trademarks and service marks adopted from time to time hereafter and used in relation to the Challenge Day programs.
 5. *Copyrights*—Copyrights mean any and all copyrightable works, copyright rights, copyright applications, copyright registrations and like protections associated with (i) the materials used in marketing the Challenge Day programs; (ii) any and all materials used in the Challenge Day programs themselves; (iii) any derivative works thereof, and (iv) all other copyrightable material created from time to time hereafter and used in relation to Challenge Day programs. This definition of “Copyrights” includes all such copyrightable works, whether published or unpublished, which are now or hereafter owned, created, or acquired by or on behalf of Challenge Day or Licensor, worldwide.
 6. *Startup Guide*—The Be The Change Circle Startup Guide (Guide) is the collection of policies and procedures created by Challenge Day to be followed by each Circle. Challenge Day may change, rescind or add to any policies or procedures described in the Guide from time to time in its sole and absolute discretion. All such changes shall be made in the Guide on line on the Challenge Day website. Each reference to “Guide” herein is to the version of the Guide current at the time the Circle refers or should refer to the Guide.
 7. *Term*—The term of this Agreement shall be for one (1) year, beginning on the Effective Date of this Agreement, and shall renew annually thereafter. In some cases, Challenge Day may not automatically renew a Circle of Change membership. Challenge Day does reserve the right not to renew a Circle of Change if they are no longer aligned with the vision and mission of Challenge Day.
 8. *Grantor*—Grantor means Challenge Day under license agreement with Challenge Associates (herein Licensor).

Authorizations

9. *Grant of Use of Marks*—Challenge Day hereby grants to New Circle, and New Circle hereby accepts, a limited, non-exclusive and non-transferable right to use the Trademarks/Service Marks and Copyrights in connection with the fulfillment of New Circle's Mission for the geographic area in which the Selected Schools, organizations and communities are located, provided that New Circle will use its best efforts to assure that any such use in public presentation, publication, materials or media not obtained from Challenge Day will be appropriate to the standards a reasonable person would deduce as applicable upon a review of the material then currently available from Challenge Day.

New Circle will not:

- A. Use the Trademarks/Service Marks and Copyrights in any manner that might diminish their value;

- B. Use the Trademarks/Service Marks and Copyrights or any imitation of them in a manner inconsistent with the Trademark/Service Mark and Copyrights Policies set forth in the Guide, or combine the Trademarks/Service Marks and/or Copyrights with any other mark, name, logo slogan, or work, except as specifically approved by Challenge Day; or
- C. Attempt to authorize or grant the right to use the Trademarks/Service Marks and/or Copyrights to any third party. This **strictly prohibits** the development or reproduction of any products or merchandise using said marks or rights without prior approval or through approved sourcing.
- D. All website development is restricted to the use of approved Trademark/Service Marks and/or Copyrights templates to be provided by Challenge Day or their duly appointed representative.

New Circle hereby acknowledges that the Trademarks/Service Marks and Copyrights belong solely and exclusively to Challenge Day and Grantor, and New Circle agrees that it will not independently attempt to register any Trademarks/Service Marks and Copyrights belonging to Challenge Day or Grantor.

10. *Activities*—Challenge Day hereby authorizes New Circle and its members to perform such activities, in accordance with the guidelines set forth in the Guide, as may be required to fulfill its Mission, including, but not limited to, the following:
- Recruit members
 - Hold meetings
 - Provide local school Teams, organizations and communities with information about the **Be The Change** Movement and Challenge Day’s programs, and designate those schools with Teams that so request as Circle’s Selected Schools
 - Organize and promote events and participatory activities for its members and prospective members
 - Support **Be The Change** Movement and Challenge Day programs and on-going activities at Selected Schools, organizations and communities
 - Celebrate the successes of Challenge Day program participants with awards, incentives and recognition, including publicizing those successes through local media

Duties and Responsibilities

11. *Circle*—New Circle hereby agrees to:
- Require all New Circle members to execute the standard Circle of Change membership agreement form provided in the Guide
 - Maintain, and provide to Challenge Day from time to time, on request by Challenge Day, and in accordance with the Guide, an accurate roster of New Circle’s current membership
 - Require that all members in good standing adhere to such policies and procedures as may be set forth in the Guide or otherwise communicated by Challenge Day from time to time
 - Follow all guidelines set forth in the Guide with regard to New Circle’s formation and ongoing operation as a Circle
 - Diligently maintain and practice the principles and values as set forth in the Guide
 - Keep Challenge Day informed with at least a monthly update of the activities of New Circle, including reports of all committee activities (particularly fundraisers); notification of all changes in New Circle or Committee leadership; copies of any ads or promotional materials used by New Circle that were not obtained from Challenge Day; copies of any coverage of Challenge Day in the local media; and celebrations (suitable for publication within the Challenge Day community) of the successes of members and program participants

- Diligently protect the Trademarks/Service Marks, Copyrights and all proprietary materials of Challenge Day, including using them only as authorized in this Agreement and in the Guide, and returning all such Trademarks/Service Marks, Copyrights and proprietary materials to Challenge Day on termination of this Agreement in accordance with Section 14.

12. *Challenge Day*—Challenge Day hereby agrees to:

- Use best efforts to comply with all applicable federal, state and local laws regulating the conduct of non-profit corporations exempt from income taxation as 501(c)(3) organizations.
- Diligently maintain and practice its own principles and values as set forth in the Guide, and in all ways strive to exemplify the standards it advocates in its programs
- Provide reasonable support and assistance, as determined solely by Challenge Day, to the New Circle in fulfilling its Mission
- Refer people who contact Challenge Day about Circle participation within the area of New Circle to the Circle representative or e-mail address designated by New Circle
- Use its best efforts to gather information from other Circles and to periodically update the Guide, to reflect the current state of the art with respect to guidelines for effective Circle operation
- Maintain an organizational ethic of excellence, recognizing that as a result of their voluntary association with and advocacy of Challenge Day, the actions of Challenge Day also reflect on New Circle and its members in the eyes of their community
- Promptly post to the Challenge Day website any changes in Circle policies or procedures, amendments to the Guide, or coverage of Challenge Day in the national media
- In all other ways, use its best efforts to support and advance the mission of Challenge Day and the ***Be The Change*** Movement.

Intellectual Property Rights

13. *Title and Protection of Grantor's Rights*—

- 13.1 Challenge Day shall at all times retain sole rights of the Trademarks/Service Marks and all Copyrights (herein “Intellectual Property”). New Circle shall not authorize the design or promotion of additional Copyrights and Trademarks/Service Marks unless approved in writing by Challenge Day or unless they are otherwise in accordance with the terms of this Agreement and the Guide. In the event New Circle applies for new Copyright or Trademark/Service Mark rights, all such applications, along with the resulting registrations, shall be made in accordance with the directions of Challenge Day. All materials prepared or developed by New Circle in the performance of this Agreement, including documents, calculations, sketches, notes, reports, data, models and samples, and any and all trademarks, service marks and copyrightable material, shall remain, be and become the sole and exclusive property of Challenge Day, without limitation, when made or prepared, whether or not delivered to Challenge Day or subject to Challenge Day’s right of use thereof, and shall be delivered to Challenge Day upon request, whether request is made before or after completion or cancellation of this Agreement. Upon termination of this Agreement, all intellectual property rights associated with the Intellectual Property, irrespective of whether developed or designed by Challenge Day, Licensor, or New Circle or its members, shall remain and be the sole property of Challenge Day and/or Licensor, in accordance with agreements between Licensor and Challenge Day, and all such Intellectual Property and all evidences of such ownership rights and all files regarding the Intellectual Property in the possession of New Circle or its members shall be delivered to Challenge Day promptly.

- 13.2 New Circle agrees that it and its members shall not during the term of this Agreement or thereafter, attack the ownership, title or any rights of Challenge Day and/or Licensor in and to the Intellectual Property.
 - 13.3 Licensor and Challenge Day shall have no obligation to police any of the present or future Intellectual Property, and shall have no obligation to institute suit or take any other action on account of any infringements or imitations of the Intellectual Property.
 - 13.4 New Circle shall notify Challenge Day if New Circle becomes aware of any infringements of the Intellectual Property.
 - 13.5 All provisions of this Agreement applicable to the Intellectual Property shall apply to any additional trademarks, service marks, logo forms and commercial symbols hereafter authorized for use by and licensed to New Circle.
 - 13.6 The provisions of this Section 14 of this Agreement shall survive the term of this Agreement.
14. *Probation/Termination*—New Circle and Challenge Day each retain the right to terminate this Agreement at-will.. Challenge Day reserves the right to place the Circle's Charter status on probation for noncompliance with, or violation of, the Circle Duties and Responsibilities listed in Section 12 above or for conduct that diminishes the image, effectiveness, or resources of Challenge Day or the Intellectual Property.

General Provisions

15. *General*—New Circle and Challenge Day hereby acknowledge and agree that this Agreement does not represent a franchise, cooperative, partnership, joint venture or other legal agency of any form or kind. Neither party will be liable for the debts, obligations or liabilities of the other party.

Each party hereby indemnifies and holds harmless the other party and its officers, directors, members, employees, volunteers and other agents from and against all claims, demands and liabilities (including reasonable attorney's fees and costs) asserted by third parties arising from the indemnifying party's performance of this Agreement, which such obligation will survive the expiration or termination of this Agreement.

The provisions of this Agreement are severable. The failure of either party to enforce performance of any part of this Agreement shall not be construed as a waiver of the right to enforce further performance of that or any other part. The waiver of a breach of any part by either party shall not be construed as a waiver of a later breach or of a right to future enforcement of that or any other part of this Agreement. If any part of this Agreement is declared unenforceable by a final judicial body with authority to act, that part shall be stricken to the least extent possible to restore enforceability and the remainder shall survive and constitute the full and enforceable agreement of the parties.

Neither party may assign or otherwise delegate its duties, obligations, rights or privileges to third parties, except as provided herein.

This Agreement will be interpreted and enforced in accordance with the laws of the State of California. The parties consent to the exclusive jurisdiction and venue of the state and federal courts located in the city, county and state in which Challenge Day maintains its headquarters for the resolution of all disputes arising out of or relating to this Agreement.

This Agreement may be amended in writing, executed by both parties. The headings used in this Agreement are for the convenience of the parties only and shall not be construed as part of the Agreement.

- 16. *Notices*—All deliveries and notices and requests in connection with this Agreement shall be in writing and shall be delivered in person or by mail or overnight delivery service, postage prepaid, or by facsimile transmittal, to the party for whom intended, and shall be deemed made and received (a) as of the date personally delivered to the party or sent by facsimile transmittal, or (b) two (2) days after deposited, postage prepaid, in the United States mail, regular mail, or certified or registered with return receipt requested, or (c) the next business day after deposited with an overnight delivery service, and addressed as follows:

To New Circle: _____

Facsimile: _____

To Challenge Day: _____

Facsimile: _____

or at such other address or facsimile number given to the other party in accordance with the provisions of this Section 17.

IN WITNESS WHEREOF the parties hereto represent that each has authority to bind the entity for which he/she/it/they is signing, and that the Agreement has been signed by him or her on the date below his or her name.

NEW CIRCLE

CHALLENGE DAY

[Circle name], an unincorporated association
corporation

Challenge Day
A California non-profit public benefit

Sign Name _____

Sign Name _____

Print Name _____
(Circle Founder)

Print Name _____
(Circle of Change

Director)

Date _____

Date _____

Web Contact Information

I also hereby request and agree to have our Circle of Change listed on the Challenge Day website and to have the primary contact listed as indicated below. We recommend a circle email address be created rather than using an existing personal account. Circle websites are subject to review and approval by the Challenge Day Circle Team. Please check with them prior to launching your own website and review the attached restrictions regarding use of the Challenge Day logo.

Please use the information provided below:

Circle Name:

Circle Website (URL):

Contact Name:

Contact Address:

City _____ State _____ Zip _____

Contact email address:

Contact Phone:

Circle Leader Bio

I give Challenge Day the absolute right and permission to use my bio on its website. I release Challenge Day, their offices, employees, agents, and designees from liability for any violation of any personal or proprietary right I may have in connection with such use. I am 18 years of age or older.

Signature _____ Date: _____

Circle Picture

I give Challenge Day the absolute right and permission to use my photograph in its promotional materials and publicity efforts. I understand that the photographs may be used in a publication, print ad, direct-mail piece, electronic media (e.g., video, DVD, website), or other form of promotion. I release Challenge Day, their offices, employees, agents, and designees from liability for any violation of any personal or proprietary right I may have in connection with such use. I am 18 years of age or older.

Signature _____ Date: _____

Circles of Change Registration Fees

Please include the appropriate fee with your application. Challenge Day's fiscal year runs July 1 – June 30th. More information on financial policies and procedures is contained in the Fund It Guide. All checks should be made payable to Challenge Day.

FY 2007-08 Registration Fee (Domestic)

\$250.00

This fee is effective May 1, 2007 for all new Circles of Change registering in any state in the United States. The fee covers Circles of Change start up supplies including curricula, DVDs, Circles of Change start-up guide, and coaching and support from the Challenge Day staff. The fee also covers Challenge Day's expenses for having a registered agent in each Circle of Change state, which is necessary for Circles to fundraise within their states.

***If your Circle wishes to hold donations with Challenge Day, Challenge Day must file with your state and a minimum additional fee of \$250 will apply. To find out the fees for your state please check with the Challenge Day Circle Team.

2007-08 Registration Fee Policy (International)

\$300.00

This fee is effective May 1, 2007 for all new Circles of Change registering in any country other than the United States. The registration fee covers Circles of Change start up supplies including curricula, DVDs, Circles of Change start-up guide, and coaching and support from the Challenge Day staff. The fee is slightly higher than domestic Circles due to the additional shipping charges as well as the international calling cost for coaching and support.

Scholarship Fund

Circle of Change Registration Fees help to cover the additional cost of services that Challenge Day offers to Circle's of Change and are not intended to be cost prohibitive. A small scholarship fund has been established to assist new Circles of Change in covering the fee. Partial scholarships of up to \$100 are available by submitting a scholarship application. For a copy of the application, please contact the Challenge Day Circle Team.

International Accounting and Fundraising Policy

International Accounting and Fundraising Policy

Challenge Day cannot hold donations or provide accounting services for international Circles of Change due to concerns surrounding the financial considerations in the American Patriot Act regarding charitable donations and money laundering. International Circles of Change interested in fundraising for their Circle, are encouraged to seek or create their own nonprofit agency (or NGO) in their country of residence.

Official Circle Benefits:

Thank you for your vision and commitment to creating the community of your dreams and for joining us in creating a world where everyone feels safe, loved and celebrated. We are always looking for ways to celebrate you and your Circle. Once your Circle is official you receive the following benefits:

- ✓ **An Official Circle of Change Certificate**
- ✓ **Monthly National calls** with Challenge Day's Circle of Change Director, guest speakers and the network of other Circles to celebrate and support one another
- ✓ **Full Circle** the Circle-only newsletter. Be the first to hear about opportunities, policies and changes.
- ✓ **International Circle Conference**
- ✓ **Annual Founder Conference Call**
- ✓ **Listing on the Challenge Day Circle of Change web pages**
- ✓ **Website templates** (see www.alachuacircle.org as an example)
- ✓ **Direct access to and support from the Circle Team**
- ✓ **2 "Norms" banners**
- ✓ **2 "Be the Change" banners**
- ✓ **5 DVDs** (15-minute excerpt from "Teen Files: Surviving High School" documentary and 23 minute "The Bully Solution" documentary.) Note: Additional DVDs are available to registered Circles at special bulk pricing as follows: (all prices plus shipping costs)
2 - 9 \$4 ea 10 - 99 \$3 ea 100 + \$2 ea
- ✓ **Access to guides** for living, funding and supporting your **Be the Change** Teams and the **Be the Change** Movement.
- ✓ **Up to ten individual \$50 Discount** coupons to attend one "Next Step to Being the Change" Community Workshop in the San Francisco Bay Area for each new registered Circle of Change member.
- ✓ **15% off all Challenge Day merchandise at our online store** (password sensitive)

Circle of Change Registration Checklist

- I have checked to ensure there is no Circle of Change currently in my area and I have spoken to the Challenge Day Circle Team.
- We have held our first Circle of Change meeting.
- We have agreed on an official name, vision statement, mission statement and three annual goals and completed the paperwork on page 5.
- Have completed my FBI & DOJ background check
- Each Circle member has completed a copy of the Individual Circle Member Agreement on page 6.
- I have read the Circle Agreement. I understand and agree to the policies and I have completed the paperwork on pages 7, 12 & 13. I am mailing this paperwork with all other listed documents to the Challenge Day office at:

Circle Team
2520 Stanwell Dr., Ste. 160
Concord, Ca. 94520
- I have completed my bio and signed the waiver for its use on page 13.
- I have emailed a photo of our Circle to circles@challengeday.org and have signed a waiver for its use on page 13.
- I am mailing the Circle Start-up fee with the Circle Application, Vision and Mission Statements, our Three Annual Goals, all Individual Circle Member Agreements, my leader bio and our group photo.

PO Box 98607
Dept. 2024
Las Vegas, NV 89193-8607

